

 FIJI AIRPORTS	AIRPORTS & AVIATION SECURITY SERVICES APPLICATION FOR AIRPORT ACCESS CARD (AAC)	Doc SEC 356 AAC Form 01
Issue 1	Approved by MASS	Released on June 2017

Instruction: Please complete AAC Form 1 and AAC Form 2

1.	ORGANISATION:		NATURE OF APPLICATION	New <input type="checkbox"/>	Renewal <input type="checkbox"/>	Replace <input type="checkbox"/>
2.	NAME OF APPLICANT:	Surname: _____ First name: _____				
3.	OCCUPATION					
5.	OFFICIAL DUTY AREA: <i>Select and clearly specify access door that is most relevant</i>					
	NAD <input type="checkbox"/> NAU <input type="checkbox"/>	Specific Door applied				
7.	APPLICANT SIGNATURES:					Date: _____

A. APPLICANT DETAILS: (To be completed by each applicant)

i)	Name: Surname /Family Name :	First Name:	Other Names :
ii)	Date of Birth : (dd/mm/yy)	Country of Birth:	
iii)	Contact Details: Telephone:	Home :	Business: Mobile:
	Home address:		
iv)	Country of Citizenship :		
v)	Occupation :		

B. NON FIJI CITIZENS (To be completed by non Fiji Citizens only)

i)	Fiji Permanent Resident	YES	NO
ii)	Address of Local Residence:		
iii)	Valid Copy of Passport Bio data is attached	YES	NO
iv)	Valid Copy of Work Permit is attached:	Start Date:	Expiry Date: YES NO

C. EMPLOYER / ORGANISATION DETAILS : (To be completed by the Approved authorised signatory)

i)	Name & Address of Employer or Organisation:		
ii)	Primary Area of operation at airport for Applicant:		
iii)	Police Vetting available and Report attached	YES	NO

Employer Certification (Approved authorised signatory as held in the file by Airports Fiji Airports Security Services)
 I..... (Full name of.....)(Employer)
 confirm the validity of information provided in this application, that adequate pre – employment vetting or other enquiries necessary have been made, that an adequate assessment of the employee work has been undertaken and he/she has a regular need to access the aerodrome security or operational area. I therefore request that Airport Access Card (AAC) be issued to our employee: In addition, I undertake to notify the aviation security services of any changes to the supplied particulars, and to recover and return the AAC to Airports Fiji Limited Airports and Aviation security services at the time the applicant leaves our employment, or upon transfer of the application to a position which does not require an AAC. **FAL reserves the right not to issue another AAC to the organization if previous card is not returned.**

Signature: Job Title

AFFIX STAMP

Contact Details:	Office Tel.	Mobile:	Facsimile:
<i>Note: any application that is incomplete shall be returned without refund</i>			
D. CHARGES			
New/Renewal = \$24.00		Replacement for Lost Card = \$49.70	
For Official Use only:			
New/Renewal/Replacement for lost card:		Date of issue:	
Expiry Date:		Issued by:	
Zone (s) Approved:		Approved by Manager Security Services:	

